

**STATE OF MINNESOTA  
CAMPAIGN FINANCE AND PUBLIC DISCLOSURE BOARD**

**CONCILIATION  
AGREEMENT**

In the Matter of Ginny Klevorn for Representative (Registration No. 17950);

1. The Ginny Klevorn for Representative committee (the committee) is the principal campaign committee of Virginia Klevorn (the candidate) for House district 44A. On its 2016 year-end report of receipts and expenditures, the committee reported accepting \$1,500 in contributions from registered lobbyists and \$11,260 in contributions from political committees and funds. The total amount of these contributions exceeded the \$12,600 limit on aggregate special source contributions for the 2015-2016 election segment for a House of Representatives candidate. The \$160 that exceeded the limit was not returned within 90 days and was therefore deemed accepted under Minnesota Statutes section 10A.15, subdivision 3.
2. The committee's treasurer, Thomas Klevorn, responded to Board staff via email and explained that two contributions of \$100 had been received from lobbyists through the service ActBlue. However, neither of these contributions indicated that the individual was a lobbyist or contained the lobbyist's registration number. Therefore, the committee was unable to identify the individuals as lobbyists.
3. Minnesota Statutes section 10A.15, subdivision 5, requires a lobbyist to provide his or her registration number when contributing to a candidate's committee. Mr. Klevorn provided to the Board copies of the ActBlue receipts for each of the two lobbyist contributions to confirm that the registration numbers were not provided with the contributions.
4. The committee has returned \$160 to special sources contributors and has provided a copy of the checks returning the contributions to the Board.
5. The parties agree that the committee unknowingly accepted and, after notice from Board staff, immediately took steps to remedy excessive contributions from special sources in violation of Minnesota Statutes section 10A.27, subdivision 11, during the 2015-2016 election segment. Board records indicate that this is the first instance in which the committee reported the acceptance of contributions that exceeded the special source limit. The committee registered with the Board on February 8, 2016.
6. To resolve this matter informally, and to avoid these violations in the future, the candidate and the committee agree that they will:
  - a. Ensure that the committee treasurer reviews and enters contributions into the Campaign Finance Reporter software within 60 days of receipt;

- b. Run a batch compliance report after each time contributions are entered and take steps to remedy any violations the software identifies so that problems may be resolved within the 90 days the statute provides for the return of a contribution before it is deemed accepted. Running the b compliance report will inform the committee when a potential lobbyist has been misclassified as an individual based on an exact first and last name match; and
- c. Update the Campaign Finance Reporter software whenever the software notifies the user that an update is available.

7. If the candidate and the committee do not comply with the provisions of this agreement, this matter may be reopened by the Board and the Board may take such actions as it deems appropriate.

/s/ Virginia Klevorn Dated: 4/14/2017  
Virginia Klevorn  
Ginny Klevorn for Representative

/s/ Daniel Rosen Dated: 4/5/2017  
Daniel N. Rosen, Chair  
Campaign Finance and Public Disclosure Board