

**STATE OF MINNESOTA
CAMPAIGN FINANCE AND PUBLIC DISCLOSURE BOARD**

**CONCILIATION
AGREEMENT**

In the Matter of Former Lobbyist Damon Kapke (Registration No. 2616);

1. A routine Campaign Finance and Public Disclosure Board review of filed reports revealed that the Katie Sieben Volunteer Committee's 2013 year-end Report of Receipts and Expenditures and 2014 year-end Report of Receipts and Expenditures disclosed contributions from special sources in excess of the statutory limit.
2. The committee responded to staff's inquiry and indicated that it had received a \$10 contribution from Damon Kapke in 2013. Damon Kapke was, at that time, a lobbyist registered with the Board. The committee indicated that Mr. Kapke's lobbyist registration number was not included with the contribution, as required by statute. A copy of the contribution check issued by Mr. Kapke and dated September 6, 2013, was provided to the Board to verify the missing registration number. Mr. Kapke terminated his lobbyist registration with the Board as of July 1, 2015.
3. In an email to Board staff on August 7, 2015, Mr. Kapke indicated that he was generally unaware of the requirement to include a lobbyist registration number on contribution checks.
4. The parties agree that Mr. Kapke made a contribution to a candidate without including his lobbyist registration number on the check, in violation of Minnesota Statutes section 10A.15, subdivision 5.
5. To resolve this matter informally, and to avoid these violations in the future, Mr. Madigan agrees that he fully understands the requirement that a lobbyist must include their name and registration number on all contributions made by a lobbyist to a candidate. Mr. Kapke will ensure that, should he register as a lobbyist again, future contributions to candidates clearly state both his name and his registration number, clearly identifying the number as a lobbyist registration number.
6. Mr. Kapke agrees that the Board's acceptance of this agreement constitutes the imposition of a civil penalty in the amount of \$10 against Mr. Kapke for making a contribution to a candidate that did not comply with the requirements of Minnesota Statutes section 10A.15, subdivision 5. The civil penalty is due within 30 days of the date this agreement is signed by both parties.
7. If Mr. Kapke does not comply with the provisions of this agreement, this matter may be reopened by the Board and the Board may take such actions as it deems appropriate.

/s/ Damon Kapke Dated: 9/23/2015
Damon Kapke

/s/ Gary Goldsmith Dated: 9/1/2015
Gary Goldsmith, Executive Director
Campaign Finance and Public Disclosure Board

Agreement approved by Board at meeting of 9/1, 2015

/s/ George A. Beck
George A. Beck, Chair
Campaign Finance and Public Disclosure Board